This SCRC newsletter is here to provide you with updates, event details, and practical solutions for common administrative inquiries. This newsletter is an evolving document, shaped by your input and needs. Stay informed with valuable insights and tools to enhance our operations.

FUNDING OPPORTUNITIES

FUNDING OPPORTUNITIES IDENTIFIED BY OUR CORPORATE AND FOUNDATION RELATIONS TEAM (SEE ATTACHMENT FOR MORE DETAILS)

Contact Roxanne Ford (fordmr@uci.edu) and Marianne Smith (mrsmith1@uci.edu) with questions or for further details.

UCI AWARDED $4 MILLION CIRM SHARED RESOURCE LABORATORY NETWORK GRANT
Congratulations to Craig and the SRL team!
https://news.uci.edu/2024/02/26/uc-irvine-advances-stem-cell-research-with-4-million-cirm-grant-for-shared-resources-lab/

UCI AWARDED $2 MILLION CIRM GMP FACILITY NETWORK GRANT
Congratulations to Aileen and the GMP team!
https://news.uci.edu/2023/09/28/uc-irvine-named-one-of-cirms-cell-and-gene-therapy-manufacturing-facilities/

CIRM FUNDING OPPORTUNITIES
DISCOVERY programs Next submission deadline is May 14, 2024
https://www.cirm.ca.gov/about-cirm/funding-opportunities-discovery-stage-research/

TRANSLATIONAL programs Next submission deadline is June 2024
https://www.cirm.ca.gov/about-cirm/funding-opportunities-translational-research/

CLINICAL programs submission paused for program re-evaluation, anticipated to resume in June 2024
https://www.cirm.ca.gov/researchers/funding-opportunities/clinical-trial-stage-projects

RESEARCH FINANCE REMINDERS

The research finance team would like to ensure that department PI's are aware of two important updates:

Timesheet Approval for GSRs:

Please be mindful that you might need to review and approve timesheets for the Graduate Student Researchers (GSRs). This is a crucial part of the administrative process, and your timely approval ensures that GSRs are compensated accurately.

Stipends for Training Program Trainees:

At the end of each month, trainees in our training programs will receive their stipends. If you are a trainee or if you have any questions regarding stipend payments, we kindly ask you to reach out to your PI or your fiscal officer for your program. We appreciate your attention to these important matters, and please do not hesitate to reach out to your fiscal officer if you require any clarification or further assistance.

JOB OPPORTUNITIES

We are looking for a postdoc who can assist in our R01-supported project:

Ardoña Research Group- Postdoc Position

https://recruit.ap.uci.edu/JPF08352

Project abstract can be found here:

https://reporter.nih.gov/search/mnC7pbaxSky5_Rq48dCoXQ/project-details/10628281

Lab website: https://www.ardonalabs.com/

Thank you!

UPCOMING EVENTS

SCRC COMMUNITY LECTURE SERIES

Experts share their groundbreaking insights and discoveries in the world of stem cell research. Register here: https://stemcell.uci.edu/Events/upcoming_events.php

SCRC STEM CELL SEMINAR 2023-2024 SERIES

Monthly on Fridays from 11 AM to NOON in Gross Hall's Thorp Conference Center.

Friday, March 1, 2024 – Andrew Brack, PhD, UCSF, "Skeletal Muscle Stem Cell Resilience and Rejuvenation During Aging"

Friday, April 5, 2024 – Alea Mills, PhD, Cold Spring Harbor Laboratory, "Epigenetic Re-establishment of Tumor Suppression in Glioblastoma"

Friday, May 3, 2024 – Lili Yang, PhD, UCLA, "Stem Cell-Engineered NKT Cells for "Off-the-Shelf" Cancer Immunotherapy"

UCI SKIN DISTINGUISHED LECTURE 2023-2024 SERIES

11AM to NOON mostly in Gross Hall's Thorp Conference Center. TBA if the location changes.

Friday, April 5, 2024 - Maryam Asgari, MD, UC Denver - "Personalizing skin cancer risk assessment: A Novel Approach to Skin Cancer Screening"

Wednesday, April 24, 2024 - George Sen, PhD, UCSD - "Regulators of Epidermal Growth, Differentiation and innate immunity"

Friday, May 10, 2024 - Crystal Aguh, Hopkins Medicine - "Updates in Our Understanding of Central Centrifugal Cicatricial Alopecia"

Friday, June 28, 2024 - Kellen Chen, University of Arizona-Tucson - "Investigating mechanical signaling and molecular pathways to reduce fibrosis and promote regeneration"

Join our UCI Skin mailing list here to be notified of the latest UCI Skin announcements :
https://app.smartsheet.com/b/form/0ada27a6dc3a427d96322512194218f3

<div style="border:1px solid #000; text-align:center;">

PURCHASING

</div>

STREAMLINED PURCHASING

We have introduced a new ticketing system, utilizing Request Tracker, for all purchase orders and reimbursement requests with a goal to streamline the current workflow and increase communication.

> **All purchase requests and reimbursement forms** will be emailed to:
> purchase@rt.stemcell.uci.edu

Request Tracker (RT) instructions

<u>Submitting purchase order requests</u>

1. Fill out Purchase Order Request (PR) form:
    Required fields:
        a. Include correct 'ship to' address
        b. Include brief justification (what are you buying and what project is it for?)

        i. Example: antibodies & reagents for PI: Peter Anteater's CIRM TRAN1 grant

        c. KFS account
        d. Quantity, item (link or catalogue #), price
        e. Grant PI signature

            i. Attach signed PR (or PR with PI email approval), quote and/or relevant documents to email

            ii. Email to: purchase@rt.stemcell.uci.edu

            iii. Email subject line: Date, Vendor, Lab

                a. Example: 2/28/23, Fisher Scientific, Anteater lab

                Requester will receive automatic email updates when the status of an order is changed (example, automated email is sent when an order is received, processed, vendor has shipped the item and when the item is delivered)

Requesting order updates/information for an existing ticket

To request further updates on specific orders, provide additional information on an order, revise an order, etc.:

    1. Reply to automated e-mail with corresponding ticket number
OR
    1. Email to: purchase@rt.stemcell.uci.edu
    2. Subject line: [rt.stemcell.uci.edu & ticket number] a. Example: [rt.stemcell.uci.edu #131]

PACKING SLIPS: HOW TO SUBMIT THEM

Submitting packing slips to the purchasing department is essential for maintaining accurate records, proper payment processing, and compliance with regulations. It is a crucial step in the overall procurement process.

Submitting packing slips/delivery confirmation

Update: Labs can submit UCIBuy packing slips in bulk. Other packing slips should be submitted individually to each corresponding RT tickets. *Please submit UCI Buy packing slips separately

Sending bulk packing slips:

a. Attach documents and email to: purchase@rt.stemcell.uci.edu
b. Subject line: PACKING SLIPS, Lab, date range (when orders were received)
c. Example: PACKING SLIPS, Anteater lab, 2/22-2/28/2023

Sending individual packing slips:

a. Reply to automated e-mail with corresponding ticket number and attach documents

OR

a. Attach documents and email to: purchase@rt.stemcell.uci.edu
b. Subject line: [rt.stemcell,uci.edu & the ticket number] PACKING SLIP
    i. Example: [rt.stemcell.uci.edu #131] PACKING SLIP

    **Brackets [ ] must be included in subject line

SOURCE SELECTION & PRICE REASONABLENESS JUSTIFICATION FORM (SSPR)

(SSPR form) – This form is required for all federally funded purchases greater or equal to $10,000 (including tax and shipping), to substantiate the appropriateness of source selection and price reasonableness.

Its purpose is to outline the rationale behind making a purchase from a single or sole source supplier, rather than through a competitive bidding or sourcing process. This showcases that our organization is committed to fair competition and has a valid reason for deviating from standard competitive bidding processes.

To locate the form, visit this link:

https://procurement.uci.edu/_files/documents/procurement/forms/uci-source-selection-price-reasonableness-form.pdf

For more policy information regarding competitive threshold requirements, visit this link:

https://procurement.uci.edu/procurement/federal-fund-purchase-requirements-uniform-guidance.php

PURCHASE REQUESTS: GUIDELINES

To avoid delays in purchasing processing, please review for the commonly missed items before submitting your request:

1. Request Justification

2. KFS account

3. PI Signature

PURCHASE REQUEST FORM

SUE & BILL GROSS STEM CELL RESEARCH CENTER
UNIVERSITY of CALIFORNIA - IRVINE

Submit packing slips within three days of receipt

Please allow 2-4 working days for order processing

Date Submitted:	8/18/2023	Ship to Address: 845 Health Sciences Road, Lab Floor
Requested By:	Lab Name	Suggested Vendor: Fisher Scientific
Requested For:		Is this a software purchase: Yes ☐	If Yes, please fill out the Software Questionnaire TAB

Request Justification
Briefly describe intended project and experiment for requested item(s). Indicate Specific Aims (as needed).

This purchase is related to the project because of this reason...

Account Information

KFS Account	Project Code	Notes/Split Funding Info
ST12345		

FOR REQUESTS AFFECTING SCRC EQUIPMENT:

UCI Property Tag (ORG REF ID)	Equipment Description

ITEM(S) REQUESTED

Quantity	Description	Catalog/Item#	Unit Cost	Total Cost
1.00	Pipette	12345-01	$ 5.00	$ 5.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			SUBTOTAL	$5.00
			TAX (7.75%)	$0.39
SHIPPING OPTIONS:	Ground (7-10 days) ☐ Express (Next Day) ☐		TOTAL:	$5.39

| DIRECTOR/GRANT PI SIGNATURE: | *PI Signature* |
| MENTOR SIGNATURE: (FOR TRAINEES ONLY) | |

FOR OFFICE USE ONLY

KFS#	AMOUNT	USE TAX	NOTES/REVIEWER INITIAL

HIGH VALUE PURCHASE ORDERS (Order above $10k):

Please refer to the attached PDF document for information on High Value Purchase Orders (Order above $10K) or Service agreements.

REIMBURSEMENT FORMS:

Travel Reimbursement Form:
https://stemcell.uci.edu/doc/SCRC_Travel_Reimbursement_Form_2021-11.xlsx

Expense Reimbursement Form:
https://stemcell.uci.edu/doc/SCRC_Expense_Reimbursement_Form_2017.xlsx

TRAVEL GUIDELINES: IMPORTANT CONSIDERATIONS WHEN PLANNING YOUR TRIPS

Airfare:

1. Consider booking your trip through Connexxus. The UC managed travel system has built in guidance for compliance.

2. Book only a coach or economy-class ticket. Business, first-class or other higher-cost services (priority or early boarding, extra leg space, exit row seat, plus seating) are typically ineligible for reimbursement.

3. Don't use package deals. These are generally ineligible for reimbursement, and trip insurance fees. Package deals often do not separate the cost of the hotel, air, and car costs.

4. Receipt requirements: Itinerary showing payment, fare class, passenger name and **ticket number.**

5. If you are considering choosing a flight other than a typical direct flight for any reason, please include a screenshot that shows the price of the typical flight for a comparison of costs.

Hotel:

1.   Maximum rate: The lodging rate must be reasonable for the locality of travel; the max rate is $275 before taxes and fees.

2.   Only room, tax and fees are reimbursable. Upgrades are typically ineligible for reimbursement.

3.   In Room Dining: Please request an additional itemized receipt for the meal to submit with your reimbursement request.

4.   Receipt requirement: Include final receipt (folio) of the stay.

Mileage / Using Private Vehicles:

1.   Use your personal vehicle if less expensive than renting a car, taking a taxi, or using alternative transportation, or if it saves time.

2.   Include a MapQuest or Google maps document that shows total mileage and start and ending address.

Meals:

1.   Receipt requirements: Include the itemized receipt along with any other receipts that includes the tip amount.

2.   Alcohol: Not reimbursable on federal or state funds.

3.   Guest's meals: Please note only your meal will be reimbursed.

Rental Cars:

1.   Rent a car when it's more cost effective than other means, such as taxi.

Car Service (ex. Uber/Lyft/etc.):

1.   Receipt requirement: Please include a printout or scan of the receipt which includes your starting and destination addresses.

2.   Labelling your car service trips. Labelling your trips (for example: home to SNA / conference hotel to dinner location) will help your travel arranger confirm the eligibility of the trip for reimbursement.

KFS TRAVEL AND EVENT MANAGEMENT (TEM) PROFILES:

Getting to the TEM Profile Lookup Screen (to add an arranger):

First, Getting to the TEM Profile Lookup Screen

    a. [You can access the lookup with this link](). If you are able to access the lookup page, you can [skip to the steps on creating your profile]().

        i.   If you cannot access the above link, you can access the lookup in ZotPortal.
            1. Navigate to the ZotPortal website: https://portal.uci.edu.
            2. Log in using your UCInetID and password. The login button is in the top right corner of the screen.

    3. Select the **Finances/KFS** tab from the yellow navigation bar. This will take you to a screen full of portlets related to the campus financial system.

    4. Scroll down and find the **Travel & Event Management** portlet.

5. Select the **+ icon** to expand the **TEM Profile** section.
6. Select the **TEM Profile Lookup** link. Lookup and select your UCInetID
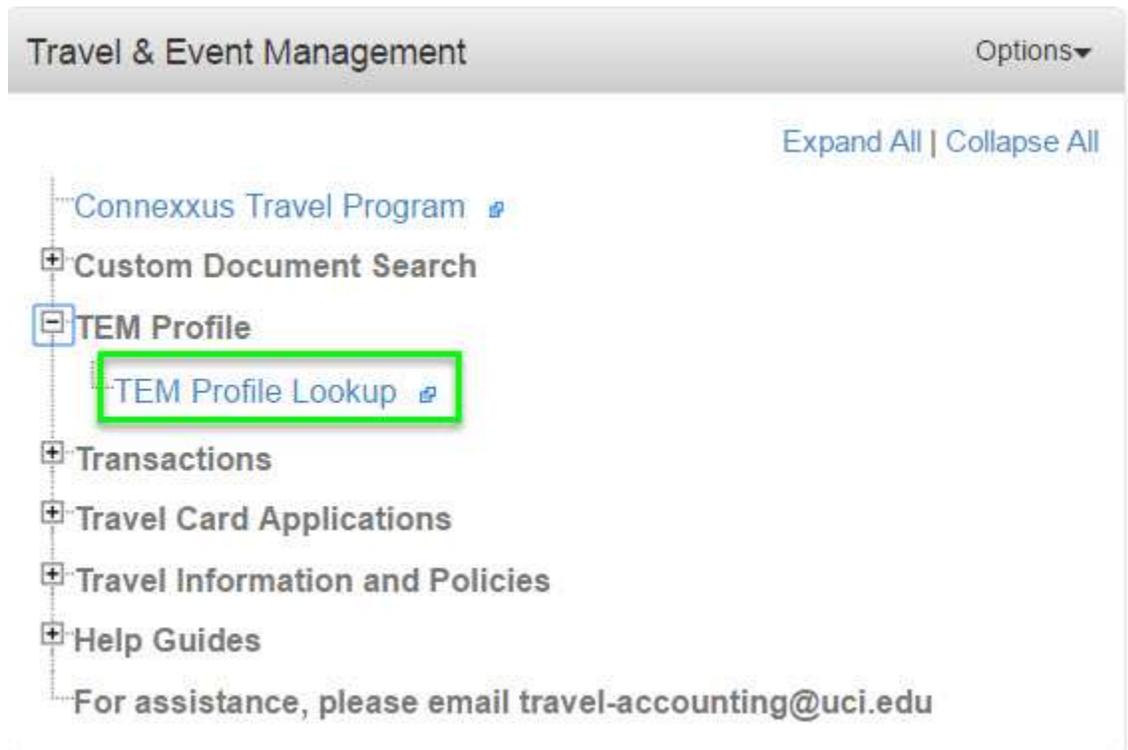
Now we can add an Arranger to Your TEM Profile:

a. As with all KFS Documents, you must enter a description and explanation in the **Document Overview** tab.

1. The **Description** should be something very short. For example, it can just be your name.

2. **The Explanation should be something simple like "Adding an arranger to TEM Profile for [Your Name]."**

3. Scroll down to the **Arrangers** tab - you can ignore all the others - and select the **magnifying glass icon next to Principal Name**.

4. Enter the UCInetID or First and Last name of the person that you want to add as an arranger into the **Principal Name** field.

5. Click on the **Search** button.

6. Click the **return value** link next to the name of the person that you want to add as an arranger.

Person Lookup [?]

Principal Name:	kschoby
Principal ID:	
Entity ID:	
First Name:	
Middle Name:	
Last Name:	
Email Address:	
Phone Number:	
Employee ID:	
Campus Code:	🔍
Primary Department Code:	
Employee Status Code:	🔍
Employee Type Code:	🔍
Active Indicator:	● Yes ○ No ○ Both

[search] [clear] [cancel]

1 items found. Please refine your search criteria to narrow down your search.

ⓘ One item found.   PAGE 1

Return Value	Principal ID	Principal Name	Name	Entity ID	Campus Code	Primary Department Code
return value	000000	kschoby	SCHOBY, KELLY	000000	IR	IR-8009

7. You will be sent back to the previous screen with your arranger's information appearing in the Arrangers tab.

8. Select the green **Add** button.

Now you just need to finalize the document and complete the process. The buttons for saving and submitting the document are at the bottom of the window, so ...

1. Select the **Save** button.
2. Select the **Submit** button.

And that's it! KFS will automatically processes your document requesting a travel arranger.

Original link here: https://accounting.uci.edu/support/guides/tem-profile/add-arranger-new.html

IMPORTANCE OF REDACTING PERSONAL INFORMATION FROM BACKUP DOCUMENTS

Redacting personal information is an important step in maintaining privacy and security when submitting reimbursement requests. Common examples are:

1. Social Security Numbers

2. Home Addresses

3. Phone Numbers

4. Credit Card Numbers

5. Driver's License Number

6. Birthdates

7. Unrelated purchases on credit card or back statements

MEAL EXPENSES FOR MEETINGS AND ENTERTAINMENT: WHAT TO KNOW

Keep in mind the following to avoid delays in processing your reimbursement:

2. Eligibility and Purpose: Make sure the meal is directly related to university business and include a justification in your reimbursement form.
3. Documentation Requirements: Original itemized receipts, including the date, location, names of attendees and detailed breakdown of expenses. Please include second receipt if the tip is not included in the itemized receipt.
4. Maximum Reimbursement Amounts: *Breakfast $31 || Lunch $54 || Dinner $94 || Light Refreshments $22.*
5. Alcohol: We cannot reimburse alcohol on federal or state funds.
6. Delinquency: Please submit your reimbursement requests as soon as possible. Requests submitted late may require an exceptional approval and justification.
7. How to Submit your reimbursement: All reimbursement forms and backup documents will be emailed to: purchase@rt.stemcell.uci.edu

SCRC BUILDING INFORMATION

We have outlined some areas that you should be familiar with within our center.

SCRC core staff

Here is a full list of the [SCRC Core Staff](#) and core lab managers listed below.

Christina Tu-Stem Cell Techniques Course Manager htu@uci.edu

Vanessa Scarfone-Flow Cytometry Core Manager vanessa.s@uci.edu

Allia Fawaz-Imaging Core Manager and Building Manager fawaza@uci.edu

Anita Lakatos-CRISPR Core Manager scrc-crispr@uci.edu

Equipment and Conference Room Reservations

Equipment

Here's a list of the [shared equipment and other resources](#) that the SCRC has to offer!

Shared equipment is reserved via iLab. Please register for ilab at the [following site](#).

Log in with your UCI credentials and choose your PI. If you receive any errors please send a screenshot of the error to fawaza@uci.edu. If your PI is not listed, please email your PI's first and last name and email address to fawaza@uci.edu so that they may be added.

Once you have been trained on the equipment, you will receive access to reserve the equipment via iLab. All equipment also has paper sign-in sheets. A sign-in sheet is for signing-in once you begin using the equipment and is not a reservation.

If you have reserved the equipment but a user is using the equipment during your scheduled time that has not reserved, **you have priority to use the equipment** and can ask them to leave; let them know to reserve on iLab at a later time.

Conference rooms

If you would like to reserve a conference room, you may do so for rooms 2005, 2034, 3001, and 3034 via iLab. They can also be reserved at the tablet kiosks outside each conference room. Directions for reserving on the kiosks are found next to the kiosks.

The Thorpe conference center on the 4th floor (4000) and the 4th fl boardroom (4002) are reserved through Abbie at abbiee@hs.uci.edu.

Conference room rules are to:

1. Only reserve time you plan to use

2. Dispose of trash and push in chairs

3. Put spare food/drinks/utensils etc. from meetings in the break rooms with a note that says it is for anyone

4. Keep door unlocked when leaving (if the room is locked, there is a key on Allia's desk by room 2102, please sign-in on the sign in sheet)

5. Let Allia know if the projector lamp requires replacing (if dim) at fawaza@uci.edu

Equipment Rules

For all shared equipment, you must:

1. Be trained by the Core Facility Staff

2. Schedule your time via iLab

3. Sign in on the sign-in sheet

4. Keep the area cleaner than you found it

5. Save your files to an external device (USB). Files should not only be stored on shared computers. Old data will be removed periodically to allow additional space without notice. Do not save data on the computer desktop.

For your safety, please pay attention to all signs surrounding equipment. Some equipment have a gloves on policy when using computers for the equipment while others have a gloves off policy. All door handles and elevator buttons have a gloves off policy.

If equipment is not functioning properly or you need assistance, please contact Allia or Vanessa via email. Also let us know if we are out of stock on necessary items for the shared equipment (such as ethanol, kim wipes, lens paper, and cotton swab cleaning tips for the microscopes).

Recharge Equipment

Most equipment is free to use with the exception of the following:

SCRC Equipment	Price/hour
1. Xenogen IVIS Lumina Imager	$40.00
2. Olympus FV3000 Confocal	$25.00 - $40.00
3. BD Facs Aria II Cell Sorter	$40.00 - $80.00
4. FACS ARIA III FUSION	$40.00 - $80.00
5. BD LSR II Flow Cytometer	$40.00 - $60.00
6. BD Fortessa X20	$40.00 - $60.00

Building Access

If you require a keycard to be activated, please email the 5 or 6 digit number on your keycard and your PI's approval to fawaza@uci.edu. If your lab does not have a spare keycard to activate, please send your lab's KFS account and project code with your PI's approval to purchase one.

Lost or stolen keys/keycards should be reported to both the PI/lab manager and fawaza@uci.edu immediately.

Additionally, one should NOT grant access to the building (e.g., by holding a door to the building open) to anyone without a keycard unless they are known to you. Also, doors to the building should NOT be propped open to allow access.

If you see an individual in the building that you do not recognize, asking whether they need assistance is a great opener. This includes any sales representatives that do not have an **appointment for any specific lab**. You may kindly refer them to fawaza@uci.edu to set up a vendor show.

If you are concerned about an individual, please feel free to contact fawaza@uci.edu or any of the SCRC staff. In the evenings/weekends, as for anywhere on campus, the UCIPD will respond as necessary if there is an identified concern regarding legitimate access. Just so you are aware, this building is under constant surveillance which is monitored when needed.

Once you terminate your position with the center, please let Allia know and she will deactivate your keycard and remove you from the mailing list. I keep an updated contact list of all lab members to communicate about important equipment and building related matters.

SCRC's Events

For information regarding the SCRC's events such as community lectures, please click on the following link.

Break/Lunch Rooms

We have break rooms available on the 2nd, 3rd, and 4th floors with fridges/freezers, water dispensers, and microwaves and other appliances. The room rules are to:

1.   Wipe the tables and push in chairs after use

2.   Dispose of trash in the appropriate containers (trash or recycling)

3.   Write your name and date on all food

4.   Wipe sink counters down and any spills in fridge/freezers

5.   Run disposal if food is in sink

6.   Do not leave items in the sink or counters

7.   Store dishes in labeled cupboards & cabinets

8.   If you have spare food/drinks etc. from meetings, leave a note that says it is open for anyone

9.   Keep from microwaving foods with more potent aromas (such as fish)

10. Clean microwave and other appliances used

11. Replace water dispenser containers when empty

12. Clean out fridge every Friday

Printer/Copier Access

We have a shared printer/copier on the second floor by the break room. To access the printer you must install the driver here. Install the printer using the IP address: 128.200.249.45 (port #: 9100). Aside from printing and copying, features also include emailing documents, faxing, and saving to your USB. If the printer is out of paper or toner, please let Allia know at fawaza@uci.edu. The printer is NOT for personal use, it is only for printing items related to your research; do NOT print items for your courses. Please print in black/white when possible.

Building Maintenance

If you notice any building maintenance that needs to be reported such as broken paper towel dispensers, lights that need to be replaced, doors not shutting correctly, uncomfortable temperatures that require adjustment, etc., please call facilities directly (949-824-5444 or extension 4-5444) or email them at fm-servicedesk@uci.edu.

Internet Access

If you need access to internet, your lab can submit a request to OIT [here](). Follow directions under manual registration and enter in your computer's MAC address. For any issues, contact HS OIT (extension 4-3434).

Hazardous Waste and Trash/Recyclables

Hazardous waste pick-up can be submitted via text by following [this set of instructions](). Please be mindful to place trash in the trashcan and recyclables in the recycling bin. Flatten all cardboard boxes and place directly behind the recycling bins for pick-up on the 1st, 3rd, and 4th floors, or on the table in the middle hallway of the 2nd floor.

Cold Rooms

The SCRC has two shared 4°C cold rooms on each floor for floors 1-3 and one on the 4th floor. Cold room guidelines are to:

1. Store items on lab's labeled racks only

2. Label lab's items with lab name

3. Make sure no mold is growing

4. Keep room clean and tidy

5. Turn light off when leaving the room

6. Shut the door behind you when both enter and leave the room

7. Do NOT keep items in cardboard boxes in room (they harbor mold)

8. Do NOT store dry ice in cold rooms (asphyxiation hazard)

9. Do NOT store items on the floor or in the sink. Items left on the floor or sink are subject to being removed and discarded

10. Place trash receptacles outside of the cold room

11. Clean up any spilled liquid

12. Report water leaks or other mechanical issues to myself or Facilities Management immediately

Emergency Freezers

If you would like to defrost your freezers or have an emergency with your freezers and need to temporarily store your items, we have emergency 4°, -20°, and -80° freezer space that you may use which require my approval, reservations made via iLab, and a sign-in sheet to be filled out.

As a side note, make sure to perform regular maintenance on your own lab's freezers as recommended by the manual and to have your lab's biosafety cabinet (BSC) certifications up to date via TSS or company listed on your BSC. Fume hood issues should be reported to EH&S (extension 4-6200).

Dry Ice, Purified Water, & Lab Space

Labs also have access to shared dry ice (found in a container in the middle hallway of each floor) and Millipore purified water that is pyrogen-, nuclease-, protease- and bacteria-free for your research on both sides of the lab space on each floor. Each floor is designated as a south and north side, each side with 8-10 bays. Each bay sign is labeled with the location (N/S), lab name, and bay number. There are spaces on the sign to write in where lab members' desks are located or equipment is stored.

Emergency/Evacuation Alarms

We must always treat evacuation causes as potential threats. During an alarm, we will evacuate via the stairs (do NOT take the elevator). If you require assistance, please let a lab member know. Once evacuated, stand away from the building. On the first floor, we should stand in the middle walking area of the parking lot. On the basement level, also please stand away from the building in the parking lot. Do not enter the building until an officer tell you that it is safe to do so.

Please let Allia know if you have any questions at fawaza@uci.edu.

SCRC SPOTLIGHT

Elmo and Bunny are two charming Corgi's who bring joy to their financially savvy hooman's life. Thier favorite activities include basking in the sun at the beach and wearing costumes for cosplay. You can also find these cheerful pooches attending the popular SoCal Corgi Beach Day event in Huntington Beach every year.

Fill out the form below to submit your recent event, achievement or pet to be featured in a future newsletter.

https://app.smartsheet.com/b/form/2cb756480f89465f85007d2429481b92

COMMENTS, QUESTIONS, SUGGESTIONS

We're here to help! If you have any questions, comments or suggestions related to the topics covered in this newsletter, please don't hesitate to get in touch at SCRCdirector@hs.uci.edu.